

# BALKAN TABLE TENNIS UNION

## OFFICIAL HANDBOOK

### A. GENERAL HISTORICAL EVENTS

The Balkan Table Tennis Games are created on the initiative of Ali ABALI (TUR), Borivoje POPOVIĆ (YUG) and the Greek Table Tennis Association and after coordination with the other Balkan Associations of Bulgaria, Romania, Turkey and Yugoslavia and in an agreement concluded during the session of the Initiative Balkan Congress organized in Athens on 13-14 July 1963. The participated Associations agreed on one first document that calls "STATUTES OF BALKAN TABLE TENNIS GAMES". On the base of this document the Balkan Countries organized a total of 28 Men and Women's competitions plus 8 Junior and Cadet Competitions.

During the 25<sup>th</sup> Balkan Table Tennis Congress that was held in SAKARYA (TURKEY) on the 4.10.1991 the participant countries decided to prepare a union, which called "BALKAN TABLE TENNIS UNION".

During the 28<sup>th</sup> Balkan Table Tennis Congress, this was held in PLOVDIV (BULGARIA) on the 8/10/2001 the participant countries, decided to prepare a constitution and technical rules of the Balkan Table Tennis Union.

#### Honours:

Honorary Life President	Honorary Life Member	Historical Honorary Member
MIHOVIL KAPETANIC (YUG) (U)	DUSAN OSMANAGIC (YUG)	ASDERI MARIA (GRE) (U)
ALI ABALI (TUR) (U)	CHRISTOS CHRISTODOULATOS (GRE)	KONSTANTIN BOUDINOV (BUL) (U)
	ELLA ZELLER-CONSTANTINESCU (ROM)	SEVER DANET (ROM) (U)
	NIKOLA VUJADINOVIC (MNE)	GARO AKBAL (TUR) (U)
	SASA MILACIC (MNE)	BORIVOJE POPOVIC (YUG) (U)
	Dr BRANKO SBUTEGA (SRB)	ANTONIS PARIANOS (GRE) (U) 1 <sup>st</sup> permanent Secretary first editor of Balkan Statutes
		SLOBODAN JEREMIC (YUG) (U)
		YOTO DRIANOVSKI (BUL) 2007 (U)

**1<sup>st</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Zagreb (Croatia) during the European Championship 2002. **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Turkey: Yugoslavia:

**18<sup>th</sup> Edition:** Approved by the Annual Balkan Table Tennis Union Congress organized in Edirne (Turkey) during 44<sup>th</sup> Balkan Senior (16<sup>th</sup> U21) Table Tennis Championships (03/08/2018). **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: FYRO Macedonia: Kosovo: Montenegro: Romania: Serbia: Slovenia: Turkey

\* List of ALL Edition of the BTTU Handbook you can find at the end of this Handbook.

## **B. CONSTITUTION**

### **B.1. NAME**

B.1.1. The union shall be called "The Balkan Table Tennis Union", referred to elsewhere in these Rules by its abbreviated title "B.T.T.U."

### **B.2. MEMBERS**

B.2.1. The B.T.T.U shall consist of Table Tennis Associations/Federations, which are affiliated members of the I.T.T.F and E.T.T.U, and situated within the geographical area of Balkan Peninsula and other Associations/Federations, which become members under the provisions of B.2.3.

B.2.2. At this moment full member of B.T.T.U are the Table Tennis Associations/Federation of: Albania, Bosnia and Herzegovina, Bulgaria, F.Y.R.O. Macedonia, Greece, Kosovo, Moldova, Montenegro, Romania, Serbia, Slovenia and Turkey.

B.2.3. The admission for B.T.T.U member is done with the simple majority of **all** members at the Balkan Congress (if all members are present) or by post ballot (in the other case) under the supervision of Chairman and General Secretary.

### **B.3. PRINCIPLES**

B.3.1. The principles of the B.T.T.U shall be general unity of action, mutual respect of Associations/Federations in their dealings with one to another and the inadmissibility of discrimination against Associations or individuals on racial, political, religious or other grounds

B.3.2. The B.T.T.U shall observe the general and fundamental principles of the IOC, I.T.T.F and E.T.T.U and no provision of these Rules shall be deemed to conflict with or derogate from those principles.

B.3.3. The B.T.T.U shall co-operate with the I.T.T.F, E.T.T.U and other organizations that recognize it as the controlling authority for Balkan Table Tennis Competition.

### **B.4. OBJECTS**

B.4.1. The objects of the B.T.T.U shall be:

B.4.1.1. to uphold the principles of the B.T.T.U and to develop the spirit of friendship and mutual assistance among Associations/Federations and players;

B.4.1.2. to regulate relations between Associations/Federations and between Associations/Federations and other organizations;

B.4.1.3. to seek continual improvement in the technical standard of table tennis and in the extent of participation at the Balkan Table Tennis Competition.

B.4.1.4. to foster friendly sporting competition and to eliminate unfair and unsporting practices such as the use of drugs to affect performance;

B.4.1.5. to establish and maintain the Regulations for Balkan Competition;

B.4.1.6. to publish the standard text, which shall be the English text, of the Rules, consisting of the Constitution, the Laws and the Regulations of B.T.T.U;

B.4.1.7. to encourage the publication of the Rules in other languages and to check the accuracy of such publications;

B.4.1.8. to promote and to supervise Balkan title competitions;

### **B.5. CONGRESS**

B.5.1. The governing body of the B.T.T.U shall be the Congress, consisting of the assembled representatives of Associations/Federations.

B.5.2. Each Association/Federation shall be entitled to 3 representatives at a Congress.

B.5.3. There shall be an Annual Congress, referred to elsewhere in these Rules as "ABC".

B.5.4. The Congress shall be held each year during, and the location of the Senior Balkan Championship and/or the location of the Youth Balkan Championships.

B.5.5. Each Association/Federation has only 1 vote; votes are not transferable and there shall be no proxies.

B.5.5.1. Association/Federation who is not pay annual subscription and/or entry fees shall have right to speak but not to vote at Balkan Congress.

B.5.6. The notice of the date, place, time and agenda of a congress together with reports of retired Chairman, General Secretary, Technical Committee and Marketing Committee, shall be send by the General Secretary to all Associations/Federations not later 10 days before the Congress.

B.5.7. the retired Chairman of B.T.T.U shall take the chair at the congress and the General Secretary assumes the functions of Secretary.

B.5.8. the General Secretary shall send the minutes of the Congress to all Associations/Federations not later one month after the meeting. The minutes shall be published to union website as permanent. The minutes are approved and signed, at the next ABC, by the General Secretary and Chairman of present meeting.

B.5.9. the Congress is on quorum if the present Association is more 50% plus one of the all members with rights to vote.

#### **B.5.10. Generally the ABC has the following attributions:**

B.5.10.1. Accepts the reports of retired Chairman, General Secretary, Technical Committee and Marketing Committee.

B.5.10.2. Decides about the calendar of the Balkan Championships

B.5.10.3. Decides about the admission members of B.T.T.U under the procedure and the provisions of B.2.3.

- B.5.10.4. Examines the issues about the technical and organizational of the Balkan Competitions.
- B.5.10.5. Decides about the framework of Balkan Competitions.
- B.5.10.6. Takes decision on general interest issues related to the sport and to the propositions submitted by the participant Associations/Federations.
- B.5.10.7. Every 4 years decided about the place of the secretariat office, under the provisions of B.6.6.1
- B.5.10.7.1. Every 4 years elects the General Secretary from the list recommended persons who the Association- member (who decided to host the permanent secretariat office), submit to congress.
- B.5.10.7.2. In serious case the congress maybe changes the place of secretariat office and of course the General Secretary in case of special circumstances, with simple majority of all members at the Balkan Congress (if all members are present, by post or e-mail ballot (in the other cases) under the supervision of Chairman of the Union.
- B.5.10.8. Every 4 years elects the chairman of Technical Committee and 4 more persons (from difference Associations/Federations) as member of the Technical Committee.
- B.5.10.8.1. In serious case the congress maybe change the members of the Technical Committee in case of special circumstances, with simple majority of all members at the Balkan Congress (if all members is present), by post or e-mail ballot (in the other cases) under the supervision of Chairman of the Union.
- B.5.10.9. Every year appointment the President, of the previously organized Senior Balkan Championships Association as Chairman of Union.
- B.5.10.10. Every 4 years elects the chairman of Marketing Committee and other persons (whose representing sponsors of BTTU) as member of the Marketing Committee.
- B.5.10.10.1. In serious case the congress maybe change the members of the Marketing Committee in case of special circumstances, with simple majority of all members at the Balkan Congress (if all members is present), by post or e-mail ballot (in the other cases) under the supervision of Chairman of the Union.

## **B.6. ADMINISTRATION**

- B.6.1. **Office:** The Head Office of the B.T.T.U shall be in a place appointed by resolution of the ABC.
- B.6.1.1. The member who wishes to host the head office of B.T.T.U must send to the General Secretary one month before the congress, nomination and all details about this,
- B.6.1.2. The member who decided from congress to host the head office of B.T.T.U has to offer all the necessary facilities (technology) and secretarial support
- B.6.2. An Executive Committee composed from Chairman of Union, a General Secretary and the Chairman of Technical Committee shall manage and decided for all at the period between two ABC, in accordance with policy decided by the ABC, and they decisions must take approval from the follow ABC.  
A General Secretary in close cooperation with Executive Committee shall manage the finances and the office administration, in accordance with policy decided by the ABC.
- B.6.2.1. The General Secretary is entitled to collect the amount of € 750 annually for his/her individual expenses.
- B.6.3. **Languages:** All languages of B.T.T.U members are equally official and representatives shall be entitled to address meetings of the B.T.T.U in their own language, subject to their provision of interpretation into the working language
- B.6.3.1. Working language of B.T.T.U is the English language. At all invitation, minutes, reports and official results must use English language.
- B.6.4. **Publications:** The B.T.T.U shall from time to time publish an official Handbook and other guidance documents; 2 copies of each such publication shall be supplied free to each member Association. The B.T.T.U shall publish an official Bulletin and shall supply a copy of each issue free to each member Association.

## **B.7. FINANCE**

- B.7.1. **Accounts:** The financial year of the B.T.T.U shall start the next day of the previous congress until the day before the next congress. The General Secretary shall prepare an annual statement of accounts, which shall be presents to the congress for the decision.
- B.7.2. In principle, all members of Union must pay 100 € as subscription, to be used as deposit.
- B.7.3. There shall be levies for each participating team and individual players in competition.

## **B.8. TECHNICAL COMMITTEE**

- B.8.1. Technical Committee shall manage the Technical aspects of the B.T.T.U, in accordance with policy decided by the ABC.
- B.8.2. The committee shall normally work by correspondence or by meeting, during the Youth and/or the Senior Balkan championships, and the organizing Association agrees to offer free hospitality to all members.
- B.8.3. The committee shall advise organizers about selection of Referees; Deputy Referee's and Umpires for all Balkan Title Competition.
- B.8.4. **The duties of the Technical Committee shall be:**
- B.8.4.1. To supervise the technical aspects of all Balkan Competitions
- B.8.4.2. To draft, technical guidelines witch must be followed by organizers and participants in all Balkan Title Competitions, for the approval of Annual Balkan Congress.
- B.8.4.3. To prepare and propose the B.T.T.U. Calendar for the approval of the ABC.
- B.8.4.4. To set up one of its member as Technical Delegate in each Balkan Title Competitions, of course from difference country than the organising Association.
- B.8.4.5. To be responsible for the draw of all Balkan Title Competitions.

- B.8.4.6. To prepare development project for help members develop the standards of teaching, training and coaching, by arranging appropriate courses and seminars, with close cooperation with E.T.T.U and I.T.T.F development persons, for the approval of Annual Balkan Congress.
- B.8.4.7. To advise the ABC on the organization of Balkan Title Competitions and to make recommendations of the system of play.
- B.8.4.8. To draft, the technical rules and regulation all Balkan Title Competitions, for the approval of Annual Balkan Congress
- B.8.4.9. To approve the playing schedule prepared by the Balkan Title Competitions organizers.
- B.8.4.10. To advise the ABC about the honours.
- B.8.4.11. To decide if one Balkan Title Competitions is official or an official after the pre games checking the number of participant members
- B.8.4.12. To assist the Referee in any questions of interpretation of rule at Balkan Title Competitions
- B.8.4.13. To prepare monthly Balkan Ranking list in all categories.

**B.9. MARKETING COMMITTEE**

- B.9.1. Marketing Committee shall manage in close cooperation with BTTU General Secretary the Marketing and Promotional aspects of the BTTU, in accordance with policy decided by the ABC.
- B.9.2. The committee shall normally work by correspondence or by meeting, during the Youth and/or the Senior Balkan championships, and the organizing Association agrees to offer free hospitality to all members.
- B.9.3. The duties of the Marketing Committee shall be:
  - B.9.3.1. To promote the spirit of friendship and mutual assistance among Associations/Federations and their members.
  - B.9.3.2. To promote all BTTU competitions in own and other countries.
  - B.9.3.3. In close cooperation with BTTU General Secretary find sponsors and establish relationships between BTTU and sponsors.

**B.10. HONOURS**

- B.10.1. The ABC has the authority to award the title of Honorary Life President or Honorary Life Member of B.T.T.U to a person who has made an outstanding contribution to the work of the B.T.T.U, or an official who has give long, outstanding service to B.T.T.U.
- B.10.2. The ABC has the authority to award the title of Historical Members to a person or to his/her family if is death that takes the lead of the Balkan Games Idea.
- B.10.3. Honorary Members shall be entitled to attend all Balkan Title Competition with free hospitality and attend the congress with the right to speak but not to vote.
- B.10.4. The list of Honours prepared by Technical Committee, for the approval of Annual Balkan Congress.

**B.11. PLAYERS CLOTHING**

- B.11.1. Playing clothing in B.T.T.U events shall be authorized by a players parent Association.

**B.12. VISAS**

- B.12.1 It shall be the responsibility of a visiting Association to obtain any visas necessary for its member to attend congress or competitions, but the host Association shall assist in every possible way to ensure that these visas are made available to the visitors in due time.

**B.13. FLAG and LOGO OF THE UNION**

- B.13.1. A flag of the Balkan Union is established as symbol of the Balkan Table Tennis Union sports and friendly collaboration.
  - B.13.1.1. The flag of the Balkan Table Tennis Union shall show on the centre map of the Balkan Peninsula in the blue color, with letter "Balkan Table Tennis Union" across the map in the orange color, with the red racket with the white ball, with the letters "BTTU" in the ball in black color, on the right top and the lettering "Athens, 13-14 July 1963" on the right bottom corner in the black color.
  - B.13.2. This flag should be hosted in the competition hall during the Senior Balkan Championships as well as during any other events organized within the territory of the Balkan Union.
  - B.13.3. After the closing of the competition, the flag will be safeguarded by the General Secretary or Technical Delegate or the delegate from the next Senior Balkan Championships organising Association who will be its guardian until the next Championship.
  - B.13.4. The BTTU logo shall show on centre the map of the Balkan Peninsula in blue color, with the racket behind the map in the red color in the middle, with the white ball with letters "BTTU" on the right middle and with the net across the logo but behind the map, racket and ball and in the light blue color; The logo shall show in the front centre letters "BALKAN TABLE TENNIS UNION" in the red color and in the bottom half in the centre the lettering "Athens, 13-14 July 1963".

**B.14. SOLEMN OPENING OF GAMES**

- B.14.1. During the solemn opening of the competitions, the national anthem of the organizing country shall be played and the Flag of the Participant Countries as well as the flag of Balkan Union shall be arising.

**B. 15. GENERAL REGULATION**

- B.15.1. Any matter not covered by present constitution and the technical rules and regulations is decided by the congress with the simple majority of **all** members at the Balkan Congress (if all members are present) or by post ballot (in other case) under the supervision of Chairman and General Secretary.
- B.15.2. Copies of these Constitution and the technical rules and regulations should be submitted to the International Table Tennis Association and European Table Tennis Union for their approval.
- B.15.3. Association/Federation who is not pay annual subscription and/or entry fees shall not have right to free hospitality at any Balkan Table Tennis Championships.

## **C. REGULATIONS FOR THE BALKAN SENIOR CHAMPIONSHIPS**

### **C.1. AUTHORITY FOR ORGANIZATION**

- C.1.1. The championships shall be organizing by a member Association.
- C.1.2. The right to appoint a title sponsor for the championships is vested to the organizing Association.
- C.1.3. The right to televise the championships are vested to the organizing Association.

### **C.2. MINIMUM REQUIREMENT**

- C.2.1. The playing hall must be according to the international rules.
- C.2.2. The playing hall must have at least 8 (eight) official and 1 spear competition tables and 2 (two) practice tables
- C.2.3. Enough and separate dressing rooms for male and female players and officials.
- C.2.4. Clear separate tribune for spectators, to secure the safeness of the players, coaches etc.
- C.2.5. A separate area, out but near of playing area for gluing.

### **C.3. QUALIFICATION**

- C.3.1. The championships shall be open for entry to all member Associations/Federations
- C.3.2. All players must be eligible to represent their Associations/Federations in accordance with the rules of I.T.T.F and E.T.T.U.
- C.3.3. All players shall be under 21 years of age on 1<sup>st</sup> of January in the year of the championships.
- C.3.4. The championships shall be held as official event, only if the number of participant is 6 or more.

### **C.4. DATE AND DURATION**

- C.4.1. The championships shall be held every year in dates proposed by B.T.T.U. Technical Committee over a period of Five (5) days.
- C.4.2. The organizing Association shall be submitted to the chairman of the Technical Committee for approval two weeks before the tournament the follow:
  - C.4.2.1. outline playing schedule.
  - C.4.2.2. summary of all entry forms.
  - C.4.2.3. daily transportation schedule
  - C.4.2.4. names and address of all Hotels who used during the tournament
  - C.4.2.5. place and time who will be the jury meeting.
- C.4.3. the organising Association shall be submitted to the chairman of the Technical Committee immediately after the championships all the results, including the score sheets.

### **C.5. EVENTS**

- C.5.1. The championships shall include Male's team, female's team, male's single, male's double, female's single, female's double and Mixed double.

### **C.6. LEVIES**

- C.6.1. the levies paid to B.T.T.U (General Secretary or Technical Delegate) shall be a 20 € for each team, 5€ for an individual entry in single, 10 € for a double pair.

### **C.7. ENTRIES**

#### **C.7.1. Numbers**

- C.7.1.1. An Association may enter only 1 team in each team event
- C.7.1.2. For the team events each Association shall be entitled to enter up to 5 players in a male's and up to 5 players in a female's team.
- C.7.1.3. For the individual events the organizing Association shall be entitled to enter up to 16 players, consisting of not more than 10 male and not more than 10 female; any other Association shall be entitled to enter up to 10 players consisting of not more than 6 male and not more than 6 female.

#### **C.7.2. Entry Forms**

- C.7.2.1. Entry forms shall be agreed with the General Secretary and shall include a statement, to be signed by an official of the nominating Association on behalf of its players and captain, that they understand and accept the terms and conditions of the championships and that they are prepared to compete against all other team and individual participants.
- C.7.2.2. Entry forms shall be sent by the Organising Association to all member not later than 2 two month before the beginning of the championships.
- C.7.2.3. Completed entry forms shall be sent to organising Association not later than 1 one month before the beginning of the championships with a copy to the General Secretary and Chairman of Technical Committee.

#### **C.7.2.4. NOT PARTICIPATION PENALTY**

- C.7.2.4.1. in case that the association member decided does not participate in championships after the last day of entry forms must inform organising association and B.T.T.U General Secretary for this decision 15 days before the tournament first day, in the other case they pay as penalty 200€ to B.T.T.U.

- C.8. HOSPITALITY**
- C.8.1. *The organising Association/Federation shall provide free hospitality from two days before the championships begin until the morning after the end for:***
- C.8.1.1. The General Secretary;
- C.8.1.2. The Technical Delegate.
- C.8.2. *The organising Association/Federation shall provide free hospitality from the evening before the championships beginning until the morning after the end for:***
- C.8.2.1. The honorary member's;
- C.8.2.2. The members of Technical Committee except the Technical Delegate;
- C.8.2.3. 1 delegate from each Association/Federation if that person is member of Executive Board or General Secretary;
- C.8.2.4. 1 International Umpire from each Association/Federation.
- C.8.3. *The cost of hospitality, based on double room occupancy, for persons from the following list will be not more than 40 € per day from the evening before the championships begin until the morning after they end for:***
- C.8.3.1. up to **8** players of an Association/Federation entering the male's team and the female's team event;
- C.8.3.2. up to **4** players of an Association/Federation entering the male's team or the female's team event;
- C.8.3.3. up to **3** players of an Association/Federation entering only individual events;
- C.8.3.3. up to **2** coaches of an Association/Federation entering the male's team and the female's team event;
- C.8.3.4. only **1** coach of an Association/Federation entering the male's team or the female's team event and/or individual events.
- C.8.3.5. 1 Doctor or physician from each Association/Federation.
- C.8.4. The cost of hospitality, based on double room occupancy, for any other persons not listed above will be not more than **60 €**.
- C.8.4.1. Organizer will provide 1 (one) single room for the Delegate of every participating Association/Federation. Any additional request for the single room can be extra charged up to 50% of original price. Exception of extra charge can be made by BTTU Technical Delegate.
- C.8.5. The General Secretary, Technical Delegate's and Results specialist travel cost shall pay by the B.T.T.U.;
- C.8.6. Cancellation fees**
- C.8.6.1. An Association/Federation cancelling a person of their announced delegation up to the 15 days before the start of Championships have not paid any cancellation fees.
- C.8.6.2. An Association/Federation cancelling a person of their announced delegation between the 7 and 15 days before the start of Championships, have to pay **50%** of the hospitality costs for every person and for the whole period this person was initially nominated.
- C.8.6.3. An Association/Federation cancelling a person of their announced delegation during the last 7 days before the start of Championships or arriving with less persons than announced, have to pay **100%** of the hospitality costs for every person and for the whole period this person was initially nominated.
- C.9. THE DRAW**
- C.9.1. The draw for team events shall be taken place the day before the Championships begin.
- C.9.2. The draw for individual events shall be taken place during the team competitions. Exact place and time will be announced by Technical Delegate.
- C.9.3. Representatives of Associations/Federations participating shall be entitled to attend the draw, which shall be conducted by the Technical Delegate
- C.9.4. Seeding for team events shall be done on basis of previous Balkan Championship.
- C.9.5. Seeding for individual events shall do on basis of the latest Balkan U21 Ranking Lists.
- C.10. JURY**
- C.10.1. The jury shall be consisted by the present members of Technical Committee, a representative of the organising Association/Federation, two delegates of participant members (by lot), and the referee or his deputy.
- C.10.2. The chairman of the Jury shall be the Technical Delegate.
- C.10.3. All members of the jury have the right to speak and vote except the referee or his deputy, who shall have the right to speak but not to vote.
- C.10.4. The jury shall meet on the eve of the championships and at any other time when necessary.
- C.11. SYSTEM OF PLAY**
- C.11.1. Team events**
- C.11.1.1. First stage will be played in preliminary groups on round-robin basis.
- C.11.1.2. Number of preliminary groups will be determined by BTTU Technical Committee after conclusion of Final entries.
- C.11.1.3. Second stage will be, by default, played on Knock-out basis to determine **all** positions.

- C.11.1.4. Detailed playing system for second stage shall be develop and proposed by BTTU Technical Committee and this system shall be presented by BTTU Technical Delegate at Jury Meeting before the start of the Championships.
- C.11.1.5. The order of play shall be A v X, B v Y, C v Z, A v Y, B v X and the match shall end when a team has won 3 individual matches, each the best of 5 games.  
Draw for ABC or XYZ will be held before the start of the match.
- C.11.2. Allocation of match points and ranking order in groups**
- C.11.2.1. In group, 2 match points shall be awarded for a win, 1 for a loss in a played match and 0 for a loss in a non-played or unfinished match, and the ranking order shall be determined primary by the numbers of match points gained.
- C.11.2.2. Where 2 or more teams in a group have gained the same numbers of match points, their positions shall be determined by the results only of matches between them, taking successively the numbers of match points and the ratios of wins to losses in individual matches, game and points, as far as is necessary to determine the order.
- C.11.2.3. If after any step the positions of one or more teams have been determined while others are still equal, the results of matches in which those teams took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of C.11.1.3.1 and C.11.1.3.2.
- C.11.2.4. Where 2 or more teams have gained the same number of match points and have the same ratios of wins to losses in individual matches, games and points, their relative positions shall be decided by lot.
- C.11.3. Individual events**
- C.11.3.1. Single events shall be played on two stages, preliminary groups and Main draw, with matches determined by the best of 5 games in preliminary groups and with matches determined by the best of 7 games in a Main draw.
- C.11.3.2. Double Events shall be played on Knock-out basis (single elimination) with matches determined by the best of 5 games.
- C.11.3.3. Players not qualified for Main draw will participate in a Consolation event, when it is possible to organize, which be played on a Knock-out basis with matches determined by the best of 5 games.
- C.12. AWARDS**
- C.12.1. Plaques or cups shall be presented to the winners of team and individual events by the organising Association/Federation;
- C.12.2. In addition, medals and diplomat shall be presented to all members, including non-playing captains of teams placed 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> in team events and to winners, runner up and losing semi-finalist of individual events.
- C.12.3. Small gift shall be presented to winners and runner ups in Consolation events when is organized.
- C.13. FLAGS AND ANTHEMS**
- C.13.1. During the awarding ceremony for team and individual events, the national flags of winners, runner up and losing semi-finalist shall be raised and the national anthems of winners shall be played.
- C.14. REFEREES AND UMPIRES**
- C.14.1. The organising Association/Federation shall in cooperation with BTTU Technical Committee (according to article B.8.3.) appoint one Referee and two Deputy Referees.
- C.14.2. Referee and Deputy Referees shall be as that is possible from the difference Associations/Federations. At least one of these persons shall be from the organising Association/Federation.
- C.14.3. The organising Association/Federation appoints if it possible a number of International Umpire to officiate the matches.
- C.14.4. For any matches the umpires shall be from Associations/Federations other than those of the players in the match.
- C.15. APPEALS**
- C.15.1. An appeal may be made to the Jury against a decision of the referee on a question of tournament or match conduct not covered by the Laws or Regulations. Appeals have to be made immediately after completion of the match, upon deposit of **40 €** to the BTTU General Secretary or BTTU Technical Delegate, which will be refunded if the appeal is upheld.
- C.15.2. The decision of the Jury is final.
- C.16. FINANCIAL OBLIGATION FOR ORGANIZER**
- C.16.1. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the BTTU General Secretary and BTTU Technical Committee Chairman or his/her deputy when they inspects the facilities and proposed playing conditions of the Championships and for any other visit before the Championships.
- C.16.2. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the Referee and the Deputy Referees when they come to the Championships.
- C.16.3. The BTTU General Secretary and BTTU Technical Committee Chairman or his/her deputy for any visit before the Championships shall receive a daily allowance at least equivalent to **50 €**.



- C.16.4. All foreign International Umpire except Referee and Deputy Referees shall receive a daily allowance at least equivalent to **20 €**.
- C.16.5. The Referee, Deputy Referees and working members of BTTU Technical Committee except the BTTU Technical Delegate shall receive a daily allowance at least equivalent to **35 €**.
- C.16.6. The BTTU Technical Delegate shall receive a daily allowance at least equivalent to **50 €**.

## **D. REGULATIONS FOR THE BALKAN YOUTH CHAMPIONSHIPS**

### **D.1. AUTHORITY FOR ORGANIZATION**

- D.1.1. The championships shall be organized by a member Association/Federation.
- D.1.2. The right to appoint a title sponsor for the championships is vested to the organizing Association/Federation.
- D.1.3. The right to televise the championships are vested to the organizing Association/Federation.

### **D.2. MINIMUM REQUIREMENT**

- D.2.1. The playing hall must be according to the international rules
- D.2.2. The playing hall must have at least 12 (twelve) tables and 4 (four) practice tables.
- D.2.3. Enough and separate dressing rooms for male and female players and officials.
- D.2.4. Clear separate tribune for spectators, to secure the safeness of the players, coaches etc.
- D.2.5. A separate area, out but near of playing area, for gluing.

### **D.3. QUALIFICATION**

- D.3.1. The championships shall be open for entry to all member Associations/Federations.
- D.3.2. All players must be eligible to represent their Associations/Federations in accordance with the rules of I.T.T.F and E.T.T.U.
- D.3.3. Junior players shall be under 18 years of age and Cadet Players shall be under 15 years of age on 1<sup>st</sup> January in the year of the championships.
- D.3.4. The championships shall be held as official event, only if the number of participant is 6 or more.

### **D.4. DATE AND DURATION**

- D.4.1. The championships shall be held every year in dates proposed by B.T.T.U. Technical Committee over a period of Five (5) days.
- D.4.2. The organizing Association/Federation shall be submitted to the chairman of the Technical Committee for approval two weeks before the tournament the follow:
  - D.4.2.1. outline playing schedule.
  - D.4.2.2. summary of all entry forms.
  - D.4.2.3. daily transportation schedule
  - D.4.2.4. names and address of all Hotels who used during the tournament
  - D.4.2.5. place and time who will be the jury meeting.
- D.4.3. The organising Association/Federation shall be submitted to the chairman of the Technical Committee immediately after the championships all the results, including the score sheets.

### **D.5. EVENTS**

- D.5.1. The championships shall include Junior Boys Team, Junior Girls Team, Cadet Boys Team, Cadet Girls Team, Junior Boys Single, Junior Girls Single, Cadet Boys Single, Cadet Girls Single, Junior Boys Double, Junior Girls Double, Cadet Boys Double, Cadet Girls Double, Junior Mixed Double and Cadet Mixed Double .

### **D6. LEVIES**

- D.6.1. The levies paid to B.T.T.U (General Secretary or Technical Delegate) shall be a 20 € for each team, 5€ for an individual entry in single, 10 € for a double pair.

### **D.7. ENTRIES**

#### **D.7.1. Numbers**

- D.7.1.1. An Association/Federation may enter only 1 team in each team event
- D.7.1.2. For the team events Association/Federation shall be entitled to enter up to 5 players in junior and up to 4 players in cadet category for the male and female team.
- D.7.1.3. For the individual events the organizing Association/Federation shall be entitled to enter up to 24 players, consisting of not more than 6 junior boys, 6 junior girls, 6 cadet boys and 6 cadet girls; any other Association/Federation shall be entitled to enter up to 20 players consisting of not more than 5 junior boys, 5 junior girls, 5 cadet boys and 5 cadet girls.
- D.7.1.4. Within these limits different players may be entered for the team events as well as for each individual event.

#### **D.7.2. Entry Forms**

- D.7.2.1. Entry forms shall be agreed with the General Secretary and shall include a statement, to be signed by an official of the nominating Association/Federation on behalf of its players and captain, that they understand and accept the conditions of the championships and that they are prepared to compete against all other team and individual participating.
- D.7.2.2. Entry forms shall send by the Organising Association/Federation to all member not later than 2 two month before the start of the championships.
- D.7.2.3. Completed entry forms shall be sent to organising Association/Federation not later than 1 one month before the start of the championships with a copy to the General Secretary.

- D.7.2.4. NOT PARTICIPATION PENALTY**  
D.7.2.4.1. in case that the Association/Federation member decided does not participate in championships after the last day of entry forms must inform organising Association/Federation and BTTU general secretary for this decision 15 days before the tournament first day, in the other case they pay as penalty 200€ to BTTU
- D.8. HOSPITALITY**  
**D.8.1. *The organising Association/Federation shall provide free hospitality from two days before the championships begin until the morning after the end for:***  
D.8.1.1. The General Secretary;  
D.8.1.2. The Technical Delegate.
- D.8.2. *The organising Association/Federation shall provide free hospitality from the evening before the championships beginning until the morning after the end for:***  
D.8.2.1. The honorary member's;  
D.8.2.2. The members of Technical Committee except the Technical Delegate;  
D.8.2.3. 1 delegate from each Association/Federation if that person is member of Executive Board or General Secretary;  
D.8.2.4. 2 International Umpire from each Association/Federation.
- D.8.3. *The cost of hospitality, based on double room occupancy, for persons from the following list will be not more than 30 € per day from the evening before the championships begin until the morning after they end for:***  
D.8.3.1. up to 16 players of an Association/Federation entering with 4 teams;  
D.8.3.2. up to 12 players of an Association/Federation entering with 3 teams;  
D.8.3.3. up to 8 players of an Association/Federation entering with 2 teams;  
D.8.3.4. up to 4 players of an Association/Federation entering with 1 team;  
D.8.3.5. up to 3 players of an Association/Federation entering only in individual players;  
D.8.3.6. up to 4 coaches of an Association/Federation entering 3 or 4 teams;  
D.8.3.7. up to 2 coaches of Association/Federation entering 1 or 2 teams or only individual players.  
D.8.3.8. 1 Doctor or physician from each Association/Federation.
- D.8.4. The cost of hospitality based on double room occupancy, for any other persons not listed above will be not more than 50 €.  
D.8.4.1. Organizer will provide 1 (one) single room for the Delegate of every participating Association/Federation. Any additional request for the single room can be extra charged up to 50% of original price. Exception of extra charge can be made by BTTU Technical Delegate.
- D.8.5. The General Secretary, Technical Delegate's and Results specialist travel cost shall pay by the B.T.T.U.;
- D.8.6. Cancellation fees**  
D.8.6.1. An Association/Federation cancelling a person of their announced delegation up to the 15 days before the start of Championships have not paid any cancellation fees.  
D.8.6.2. An Association/Federation cancelling a person of their announced delegation between the 7 and 15 days before the start of Championships, have to pay 50% of the hospitality costs for every person and for the whole period this person was initially nominated.  
D.8.6.3. An Association/Federation cancelling a person of their announced delegation during the last 7 days before the start of Championships or arriving with less persons than announced, have to pay 100% of the hospitality costs for every person and for the whole period this person was initially nominated.
- D.9. THE DRAW**  
D.9.1. The draw for team events shall be taken place the day before the championships begin.  
D.9.2. The draw for individual events shall be taken place during the middle day of the first day of the team competitions.  
D.9.3. Representatives of Associations/Federations participating shall be entitled to attend the draw, which shall be conducted by the Technical Delegate  
D.9.4. Seeding for team events shall be done on basis of previous Balkan Championship.  
D.9.5. Seeding for individual events for each category shall be done on basis of the latest corresponding Balkan Ranking Lists.
- D.10. JURY**  
D.10.1. The jury shall be consisted by the present members of Technical Committee, a representative of the organising Association/Federation, two delegates of participant members (by lot), and the referee or his deputy.  
D.10.2. The chairman of the Jury shall be the Technical Delegate.  
D.10.3. All members of the jury have the right to speak and vote expect the referee or his deputy, who shall have the right to speak but not to vote.  
D.10.4. The jury shall meet on the eve of the championships and at any other time when necessary.

- D.11. SYSTEM OF PLAY**
- D.11.1. Team events**
- D.11.1.1. First stage will be played in preliminary groups on round-robin basis.
- D.11.1.2. Number of preliminary groups will be determined by BTTU Technical Committee after conclusion of Final entries.
- D.11.1.3. Second stage will be, by default, played on Knock-out basis to determine **all** positions.
- D.11.1.4. Detailed playing system for second stage shall be developed and proposed by BTTU Technical Committee and this system shall be presented by BTTU Technical Delegate at Jury Meeting before the start of the Championships.
- D.11.1.5. The order of play shall be A v X, B v Y, C v Z, A v Y, B v X for Juniors events and A v X, B v Y, doubles, A v Y, B v X in Cadets events. The match shall end when a team has won 3 individual matches, each the best of 5 games.  
Draw for AB or XY will be held before the start of the match.
- D.11.2. Allocation of match points and ranking order in groups**
- D.11.2.1. In group, 2 match points shall be awarded for a win, 1 for a loss in a played match and 0 for a loss in a non-played or non finished match, and the ranking order shall be determined primary by the numbers of match points gained.
- D.11.2.2. Where 2 or more teams in a group have gained the same numbers of match points, their relative positions shall be determined by the results only of matches between them, taking successively the numbers of match points and the ratios of wins to losses in individual matches, game and points, as far as is necessary to determine the order.
- D.11.2.3. If after any step the positions of one or more teams have been determined while others are still equal, the results of matches in which those teams took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of D.11.1.3.1 and D.11.1.3.2.
- D.11.2.4. Where 2 or more teams have gained the same number of match points and have the same ratios of wins to losses in individual matches, games and points, their relative positions shall be decided by lot.
- D.11.3. Individual events**
- D.11.3.1. Single events shall be played on two stages, preliminary groups and Main draw, with matches determined by the best of 5 games in preliminary groups and with matches determined by the best of 7 games in a Main draw.
- D.11.3.2. Double Events shall be played on Knock-out basis (single elimination) with matches determined by the best of 5 games.
- D.11.3.3. Players not qualified for Main draw will participate in a Consolation event, when it is possible to organize, which be played on a Knock-out basis with matches determined by the best of 5 games.
- D.12. AWARDS**
- D.12.1. Plaques or cups shall be presented to the winners of team and individual events by the organising Association/Federation
- D.12.2. In addition, medals and diplomat shall be presented to all members, including non-playing captains of teams placed 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in team events and to winners, runner up and losing semi-finalist of individual events.
- D.12.3. Small gift shall be presented to winners and runner ups in Consolation events when is organized.
- D.13. FLAGS AND ANTHEMS**
- D.13.1. During the awarding ceremony for team and individual events, the national flags of winners, runner up and losing semi-finalist shall be raised and the national anthems of winners shall be played.
- D.14. REFEREES AND UMPIRES**
- D.14.1. The organising Association/Federation shall in cooperation with BTTU Technical Committee (according to article B.8.3.) appoint one Referee and two Deputy Referees.
- D.14.2. Referee and Deputy Referees shall be as that is possible from the difference Associations/Federations. At least one of these persons shall be from the organising Association/Federation.
- D.14.3. The organising Association/Federation appoints if it possible a number of International Umpire to officiate the matches.
- D.14.4. For any matches the umpires shall be from Associations/Federations other than those of the players in the match.
- D.15. APPEALS**
- D.15.1. An appeal may be made to the Jury against a decision of the referee on a question of tournament or match conduct not covered by the Laws or Regulations. Appeals have to be made immediately after completion of the match, upon deposit of **40 €** to the BTTU General Secretary or BTTU Technical Delegate, which will be refunded if the appeal is upheld.
- D.15.2. The decision of the Jury is final.

**D.16. FINANCIAL OBLIGATION FOR ORGANIZER**

- D.16.1. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the BTTU General Secretary and BTTU Technical Committee Chairman or his/her deputy when they inspect the facilities and proposed playing conditions of the Championships and for any other visit before the Championships.
- D.16.2. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the Referee and the Deputy Referees when they come to the Championships.
- D.16.3. The BTTU General Secretary and BTTU Technical Committee Chairman or his/her deputy for any visit before the Championships shall receive a daily allowance at least equivalent to **50 €**.
- D.16.4. All invited foreign officials except Referee and Deputy Referees shall receive a daily allowance at least equivalent to **20 €**.
- D.16.5. The Referee, Deputy Referees and working members of BTTU Technical Committee except the BTTU Technical Delegate shall receive a daily allowance at least equivalent to **35 €**.
- D.16.6. The BTTU Technical Delegate shall receive a daily allowance at least equivalent to **50 €**.

## **E. REGULATIONS FOR THE BALKAN VETERAN TOURNAMENT**

### **E.1. AUTHORITY FOR ORGANIZATION**

- E.1.1. A member Association/Federation may be organize the Tournament after the approval of B.T.T.U
- E.1.2. The right to appoint a title sponsor for the Tournament is vested to the organizing Association/Federation.
- E.1.3. The right to televise the Tournament are vested to the organizing Association/Federation.

### **E.2. DATE AND DURATION**

- E.2.1. The Tournament shall be held every year if there is country to wants organising this tournament.

### **E.3. EVENTS**

- E.3.1. The Tournament will be open to all citizen of the country member of the B.T.T.U. which they have or will have 40 years or more of age on 31<sup>st</sup> December in the year of the tournament.

The categories will be the following:

- 40 - 49
- 50 - 59
- 60 - 64
- 65 - 69
- 70 - 74
- 75 - 79
- 80 - 84
- 85+

**For each category the following events will be disputed**

- Women's Single
- Women's Doubles
- Men's Single
- Men's Doubles

### **E.4. LEVIES**

- E.4.1. The organizing Association/Federation shall be paid to B.T.T.U (General Secretary or Technical Delegate) as levies, 5 € for an individual entry in single, 10 € for a double pair.

### **E.5. ENTRIES**

#### **E.5.1. Numbers**

- E.5.1.1. There is not limit number of participants from each Balkan Association/Federation
- E.5.1.2. The participants must be at least from 5 (five) member Association/Federation, in the other case the tournament will be *UNOFFICIAL*

#### **E.5.2. Entry Forms**

- E.5.2.1. Entry forms shall be agreed with the general Secretary and shall include a statement, to be signed by each participant, that they understand and accept the conditions of the championships and that they are prepared to compete against all other individual participating.
- E.5.2.2. Entry forms shall send by the Organising Association/Federation to all member not later than 2 two month before the start of the tournament
- E.5.2.3. Completed entry forms shall be sent to organising Association/Federation not later than 1 one month before the start of the Tournament.
- E.5.2.4. Organizing Association/Federation shall be sent to the B.T.T.U General Secretary and B.T.T.U Chairman of Technical Committee a summary of all entry forms.

### **E.6. HOSPITALITY**

#### **E.6.1. *The organising Association/Federation shall provide free hospitality from two days before the championships begin until the morning after the end for:***

- E.6.1.1. The General Secretary;
- E.6.1.2. The Technical Delegate.

#### **E.6.2. *The organising Association/Federation shall provide free hospitality from the evening before the championships beginning until the morning after the end for:***

- E.6.2.1. The honorary member's;
- E.6.2.2. The members of Technical Committee except the Technical Delegate;
- E.6.3. The General Secretary and Technical Delegate's travel cost shall pay by the B.T.T.U

- E.6.4. The organizing Association/Federation will offer at least 2 (two) different levels of accommodation - *Official packages* - at a reasonable rate. Cost of Official packages will be decided by agreement and stated in contract signed between BTTU and organizing Association/Federation.

- E.6.5. Participants have the right to choose their own hospitality arrangements but if they do so, they are still obliged to pay the entry fee, which is fixed in 60 EUR for players and 50 EUR for officials/accompanying persons accredited.
- E.7. THE DRAW**
- E.7.1. The draw shall be taken place the day before the championships begin.
- E.7.2. The Technical Delegate shall conduct the draw.
- E.7.3. The participating shall be entitled to attend the draw
- E.10. JURY**
- E.8.1. The jury shall be consisted by the Technical Delegate, a representative of the organising Association/Federation, and the referee or his deputy.
- E.8.2. The chairman of the Jury shall be the Technical Delegate.
- E.8.3. All members of the jury have the right to speak and vote except the referee or his deputy, who shall have the right to speak but not to vote.
- E.8.4. The jury shall meet on the eve of the championships and at any other time when necessary.
- E.9. SYSTEM OF PLAY**
- E.9.1.1. According to final entries the Jury decided, for each category, about the system of play.
- E.9.1.2. If the participant's is more to 5 shall played in two stages.
- E.9.1.2.1. In the first stage the players shall divided and assigned to groups according to their final positions after the previous championships on the base of snake system.
- E.9.1.2.2. In the second stage the players when takes the first and second place in ranking order in each group play on a Knockout basis with matches determined by the best of 5 games in Singles and in Doubles.
- E.9.1.3. Allocation of match points and ranking order in groups**
- E.9.1.3.1. In group, 2 match points shall be awarded for a win, 1 for a loss in a played match and 0 for a loss in a non played or unfinished match, and the ranking order shall be determined primary by the numbers of match points gained.
- E.9.1.3.2. Where 2 or more players or pairs in a group have gained the same numbers of match points, their relative positions shall be determined by the results only of matches between them, taking successively the numbers of match points and the ratios of wins to losses, game and points, as far as is necessary to determine the order.
- E.9.1.3.3. If after any step the positions of one or more players or pairs s have been determined while others are still equal, the results of matches in which those players or pairs s took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of E.9.1.3.1 and E.9.1.3.2.
- E.9.1.3.4. Where 2 or more players or pair's have gained the same number of match points and have the same ratios of wins to losses in individual matches, games and points, their relative positions shall be decided by lot.
- E.10. AWARDS**
- E.10.1. Plaques or cups shall be presented to the winners by the organising Association/Federation
- E.10.2. In addition, medals and diplomat shall be presented to the winners, runner up and losing semi-finalist of individual event.
- E.13. FLAGS AND ANTHEMS**
- E.13.1. During the awarding ceremony for individual events, the national flags of winners, runner up and losing semi finalist shall be raised and the national anthems of winners shall be played.
- E.14. REFEREES AND UMPIRES**
- E.14.1. The organising Association/Federation shall appoint one Referee and one or more deputy referees.
- E.14.2. The organising Association/Federation appoints if it possible a number of international Umpire to officiate the matches.
- E.15. APPEALS**
- E.15.1. An appeal may be made to the Jury against a decision of the referee on a question of tournament or match conduct not covered by the Laws or Regulations. Appeals have to be made immediately after completion of the match, upon deposit of **40 €** to the BTTU General Secretary or BTTU Technical Delegate, which will be refunded if the appeal is upheld.
- E.15.2. The decision of the Jury is final.
- E.16. FINANCIAL OBLIGATION FOR ORGANIZER**
- E.16.1. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the BTTU General Secretary and BTTU Technical Committee Chairman or his/her deputy when they inspects the facilities and proposed playing conditions of the Championships and for any other visit before the Championships.
- E.16.2. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the Referee and the Deputy Referees when they come to the Championships.
- E.16.3. The BTTU General Secretary and BTTU Technical Committee Chairman or his/her deputy for any visit before the Championships shall receive a daily allowance at least equivalent to **50 €**.
- E.16.4. All invited foreign officials except Referee and Deputy Referees shall receive a daily allowance at least equivalent to **15 €**.

- E.16.5. The Referee, Deputy Referees and working members of BTTU Technical Committee except the BTTU Technical Delegate shall receive a daily allowance at least equivalent to **30 €**.
- E.16.6. The BTTU Technical Delegate shall receive a daily allowance at least equivalent to **50 €**.



## F. BALKAN TABLE TENNIS “MUNICIPALITY TEAM” CHAMPIONSHIP

### F.1 ORGANISATION

F.1.1. The competition, which consists of a males and females event, shall be conducted on behalf of B.T.T.U by the B.T.T.U Chairman of Technical Committee, who shall have the authority to change dates of matches whenever needed.

### F.2 QUALIFICATION

F.2.1. The Events shall be open for 8 dedicated Teams from each Member Association/Federation.

F.2.3. Each team consists from 2-3-4 male and 2-3-4 female players. These players they does not have right to take part in European clubs championships at the same period, because we use the same competition dates us them.

### F.3 ENTRIES

F.3.1. The Member Associations/Federations must send for each “Municipality team” an entry form to the B.T.T.U General Secretary and B.T.T.U Chairman of Technical Committee until the 31of August each year, included information’s about the names of “Municipality team” and the contact persons, who are on duty for any kind of information’s and questions.

F.3.2. Each member Association/Federation shall be sent the entry fee of 20 € per «Municipality team” to the B.T.T.U bank account.

### F.4 FIXTURES

F.4.1. The competition shall be held each season between October and end of June at the same days as European Nancy Evans Cup.

F.4.2. The host “Municipality team” ” shall be send the visiting “Municipality team” a written invitation, to arrive not later than 20 days before the match is due to be played, giving details of the location, starting time and accommodation, and shall send a copy of this invitation to the B.T.T.U Chairman of Technical Committee. The home “Municipality team” shall be at the same time informing the visiting “Municipality team” of the brands and colours of tables and balls which will be used in the match.

### F.5 HOSPITALITY

F.5.1. The home “Municipality team” shall provide free hospitality, full board and lodging at a hotel of good standard for 2 days for 7 visiting persons and transport from the local airport/railway station to the hotel/playing hall. For more to 7 persons the cost of hospitality will paid from the visiting “Municipality team”

### F.6 DRAW

F.6.1. The B.T.T.U Chairman of Technical Committee shall make the draw in public, during the Senior Balkan Table Tennis Championships.

F.6.2. A single Knockout system will be used, and “Municipality team” must play home or away.

F.6.3. “Municipality team” from the same Association/Federation shall be draw as far as possible into separate sections of the draw.

F.6.4. At the first round the “Municipality team” drawn first shall play at home. From the next rounds, except Finale, a “Municipality team” which played at home in previous round shall play away, unless “Municipality team” played both at home or both away, in which case the “Municipality team” having played fewer home matches in the previous rounds shall play at home, if both “Municipality team” have played the same number of home matches in previous round, the “Municipality team” placed higher in the draw shall play at home.

F.6.5. “Municipality team” may agree to reverse a fixture but this shall not affect the application of this procedure for deciding which “Municipality team” plays at home in subsequent rounds.

F.6.6. Finals shall be played in home and away matches and at the draw it shall be decided by lot, “Municipality team” will play the first matches at home.

F.6.7. If in the final matches each “Municipality team” has won one leg, the winner will be the team with better aggregate score first in individual matches, then in games and finally in points. If they are still equal the winner shall be decided by lot.

### F.7 COMPOSITION OF “Municipality team”

F.7.1. A “Municipality team” may nominate up to 12 players on the relevant entry form. Amendments to this list may be made only up to the draw and shall be sent by FAX or email to B.T.T.U Chairman of Technical Committee; no alterations shall be accepted after the draw.

F.7.2. After the draw the B.T.T.U Chairman of Technical Committee shall send to the participating “Municipality team” and to their Association/Federation a list of the players nominated by each of them. .

F.7.3. A player shall not compete for different “Municipality team” in the same period.

### F.8 SYSTEM OF PLAY

F.8.1. A single Knockout system will be used without seeding place.

F.8.2. A “Municipality team” shall consist of 2-3-4 male and 2-3-4 female players selected from those nominated for the event.

- F.8.3. A team match shall consist of 11 individual matches.  
 F.8.4. All individual matches shall be played on two tables.  
 F.8.5. The order of play be

<b>TEAM</b>	<b>A</b>		<b>TEAM</b>	<b>X</b>
Male	A	--	Male	X
Female	A	--	Female	X
Male	B	--	Male	Y
Female	B	--	Female	Y
Male	DOUBLE	--	Male	DOUBLE
Female	DOUBLE		Female	DOUBLE
Male	A	--	Male	Y
Female	A	--	Female	Y
Male	B	--	Male	X
Female	B	--	Female	X
	MIXED	--		MIXED

- F.8.6. And the team match shall end when one team has won 6 individual matches, each the best of 5 games.  
 F.8.7. Except the final matches the captains shall decide lot before the match the right to choose A,B,C or X,Y,Z and shall nominate their players ,assigning a letter to each player. In the final matches the home team shall be automatically A, B and the visiting team X, Y.

## F.9 TROPHIES

- F.9.1. The “B.T.T.U Cup Trophy” shall be presented during the next B.T.T.U congress to Associations/Federations which the “Municipality team” winning.

## F.10 EQUIPMENT / ADVERTISEMENTS

- F.10.1. All equipment and advertising rights within the playing area belong to the home clubs.

## F.11 DRESS / COLOURS

- F.11.1. The visiting “Municipality team” shall notify the home “Municipality team” of the colours of its playing clothing and the home “Municipality team” shall wear different colours.  
 F.11.2. Advertisements on players clothing shall comply with I.T.T.F Regulations for International Competitions.

## F.12 REFEREES AND UMPIRES

- F.12.1. For all matches the home “Municipality team” shall appoint at least two umpires, who shall be International or National Umpires and whereof one shall fulfil the duties of the Referee.

## F.13 RESULTS

- F.13.1. Immediately after a match the home “Municipality team” shall send by fax to B.T.T.U Chairman of Technical Committee a copy of the results sheet and within 4 days shall send by post the official results sheet to the B.T.T.U General Secretary.

## F. 14 B.T.T.U PENALTY CATALOGUE

- F.14.1. A “Municipality team” violating the laws of Table Tennis or the B.T.T.U constitution and regulations and/or a “Municipality team” failing to fulfil a fixture or plays with a not nominated player will lose the match, and disqualified from the competition.  
 F.14.2. “Municipality team” failing to send a written invitation in due time to their opponent, a “Municipality team” failing to send the results of a match as specified or failing to make a prompt and satisfactory financial settlement with an opposing club will be subject to a fine of 30 €.  
 F.14.3. A “Municipality team” not fulfilling the duties to offer appropriate hospitality (hotel plus lunch and dinner) may be fined up to 150 € and lose the right to play at home during the same season.  
 F.14.4. The home “Municipality team” is responsible that the match is played under fair conditions. In case the behaviour of the spectators or of other persons as far as the visiting team is concerned present at match goes beyond normal fair play, the home club may be fined up to 100 € and lose the right to play at home during the same season and may be banned from the competitions  
 F.14.5. All these penalties shall be imposed by the B.T.T.U Technical Committee.

## F.15. PROTEST and APPEALS

- F.15.1. A “Municipality team” wishing to protest about any aspect of a match shall send details by fax to the B.T.T.U Chairman of Technical Committee within 8 days of the date of the match and no protest will be accepted after this time.  
 F.15.2. Any appeal against a decision on the protest shall be made within 8 days of notification of this decision to the B.T.T.U Technical Committee whose decision shall be final.  
 F.15.3. At time of making a protest a club shall send to the B.T.T.U bank account a fee of 200 €, which will be refunded if the protest is upheld.

## F. 16. PLAYING CONDITIONS

- F.16.1. The playing space shall not be less than 14m long, 7 m wide and 4 m high  
 F.16.2. The minimum temperature in the playing area shall not be less than 16<sup>0</sup> C.  
 F.16.3. The light intensity shall not be less than 500 LUX on the table.

## **G. BALKAN RANKING LIST**

- G.1.1. Every month the Technical Committee announcement the Monthly Balkan Ranking List in all categories: Men, Women, U21 Men, U21 Women, Junior Boys, Junior Girls, Cadet Boys and Cadet Girls.
- G.1.2. For the Balkan Ranking List shall be used the corresponding monthly World Ranking List.
- G.1.3. The official Balkan ranking List published immediately after the official announcement of ITTF.

## **H. RACKET CONTROL**

- H.1 In all championships under the control of BTTU there will be racket control according the ITTF directives and the below regulations:

### **H.2 General Procedures**

- H.2.1. If a racket fails the glue-test; the player has to play with another racket, which also has to be tested.
- H.2.1.1. If a racket fails (glue test, thickness of rubbers, flatness, gloss, rubber not on the authorized list) the Referee shall decide which action to be taken.
- H.2.1.2. If a player fails more than one glue-test is liable to be disqualified from the championship.
- H.2.1.3. Glue testing will be carried out using the ENEZ system.

### **H.3.1. Individual events**

- H.3.1.1. Random racket tests will be conducted before matches.
- H.3.1.2. From semi-final on, racket tests will be conducted before all the matches.
- H.3.1.3. The players or their coaches must submit the rackets to be tested 30 minutes before the match's scheduled starting time. The rackets will be given to the umpires, who will give them back to players just when the players come on to the court immediately before the match commences.
- H.3.1.4. If a player has to change a tested racket during play because it was accidentally damaged, then the new racket shall also be tested. The test will be conducted once the match is finished.
- H.3.1.5. All players are liable to be tested and no advanced notice needs to be given. Matches to be tested shall be randomly drawn by the B.T.T.U. Technical Delegate and may, at any time, choose any other match to be tested.

### **H.3.2. Team events**

- H.3.2.1. In the Team events, racket tests will be conducted minimum in one of the singles matches, randomly selected. The captains shall be informed which of the singles match will be tested after the umpires have received the exact nomination of players for positions A, B, C or X, Y, Z. The B.T.T.U. Technical Delegate or the Referee has the right to request a test on more than one single match of the team matches.
- H.3.2.2. The players or their coaches must submit the rackets to be tested, at latest before the previous match's scheduled on the team matches starts; after this test, the rackets shall not be re-glued. The rackets will be given to the umpires, who will give them back to players just when the players come on to the court immediately before the match commences.

## I. PLAYING SYSTEMS AND PROCEDURE OF DRAWS

### I.1. Teams events

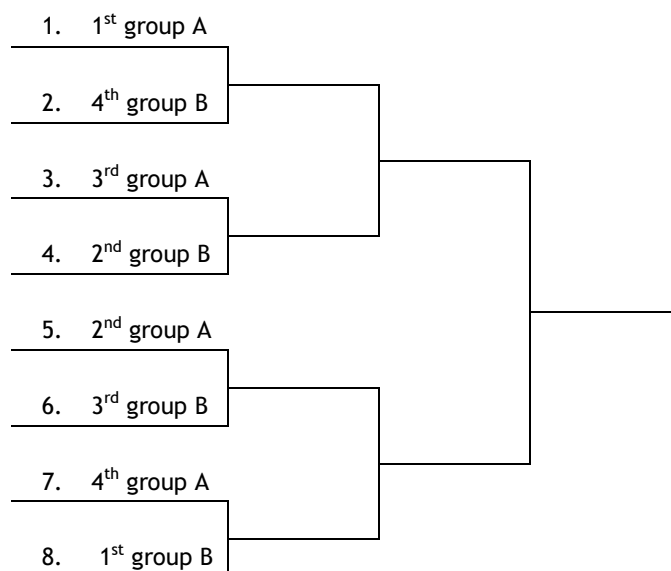
I.1.1. If at Balkan Championships participate 6 to 8 teams the playing system and procedure of Draws will be as follow:

I.1.1.1. Preliminary stage: 2 Groups will be played with round-robin system

I.1.1.1.1. The teams finished at first 2 positions at previously Balkan Championships will be placed in groups using a “snake” system. Other teams will be drawn in remaining places in groups, first teams participate and then teams not participate at previously Balkan Championships.

A	B
1	2
Draw 3-4	Draw 3-4
Draw 5-6	Draw 5-6
Draw 7-8	Draw 7-8

I.1.1.2. Final stage will be played basis on Knockout format for ALL position



I.1.2. If at Balkan Championships participate 9 to 11 teams the playing system and procedure of Draws will be as follow:

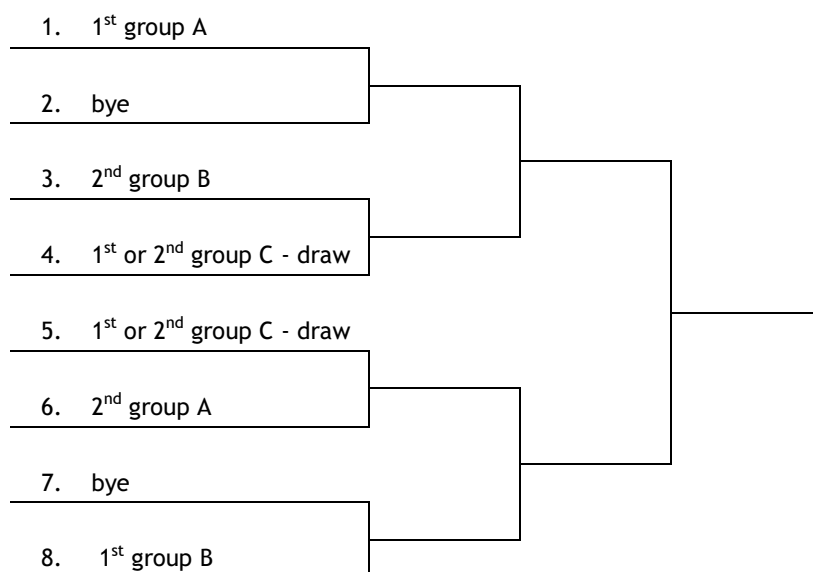
I.1.2.1. Preliminary stage: 3 Groups will be played with round-robin system

I.1.2.1.1. The teams finished at first 3 positions at previously Balkan Championships will be placed in groups using a “snake” system. Other teams will be drawn in remaining places in groups, first teams participate and then teams not participate at previously Balkan Championships.

A	B	C
1	2	3
Draw 4-6	Draw 4-6	Draw 4-6
Draw 7-9	Draw 7-9	Draw 7-9
Draw 10-11	Draw 10-11	Draw 10-11

I.1.2.2. If at Balkan Championships participate 9 teams the Final stage will be played for ALL position as follow:

I.1.2.2.1. for position 1 - 6:

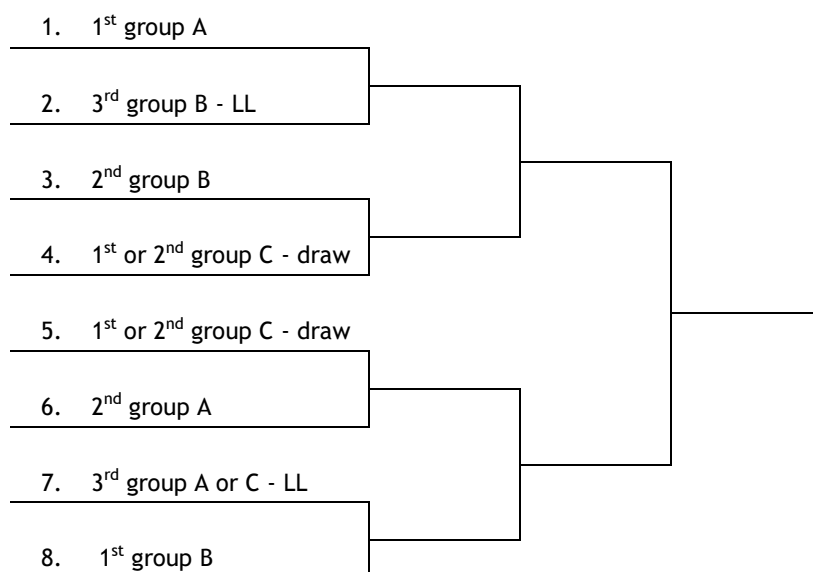


I.1.2.2.2. for position 7 - 9 round-robin group D:

D
3 <sup>rd</sup> group A
3 <sup>rd</sup> group B
3 <sup>rd</sup> group C

I.1.2.3. If at Balkan Championships participate 10 teams the Final stage will be played for ALL position as follow:

I.1.2.3.1. for position 1 - 7:



LL - Lucky loser, team finished at 3<sup>rd</sup> place in group with 4 teams  
 Only if "Lucky loser" team is from group B will be placed in position 2 in Draw

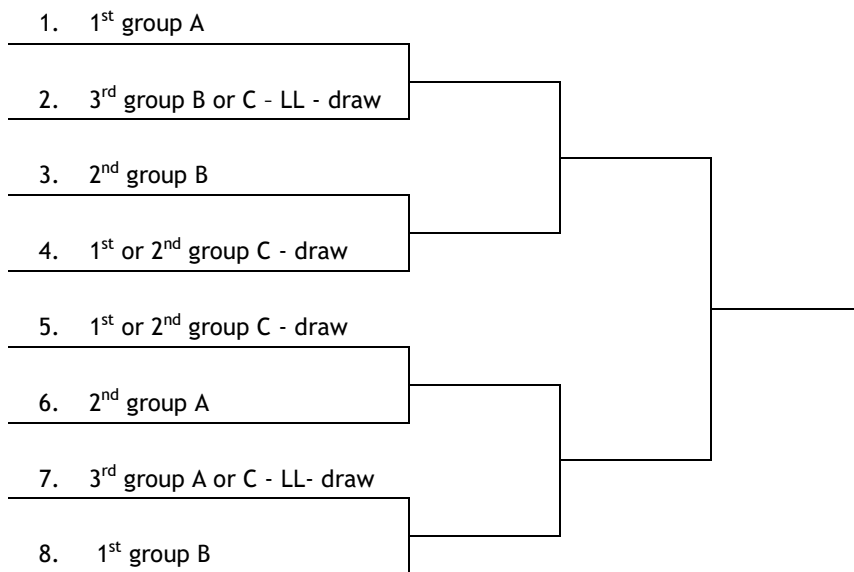
I.1.2.3.2. for position 8 - 10 round-robin group D:

D
LP group A
LP group B
LP group C

LP - Last place

I.1.2.4. If at Balkan Championships participate 11 teams the Final stage will be played for ALL position as follow:

I.1.2.4.1. for position 1 - 8:



LL - Lucky losers, teams finished at 3<sup>rd</sup> place in groups with 4 teams

I.1.2.4.2. for position 9 - 11 round-robin group D:

D
LP group A
LP group B
LP group C

LP - Last place

I.1.3. If at Balkan Championships participate 12 teams the playing system and procedure of Draws will be as follow:

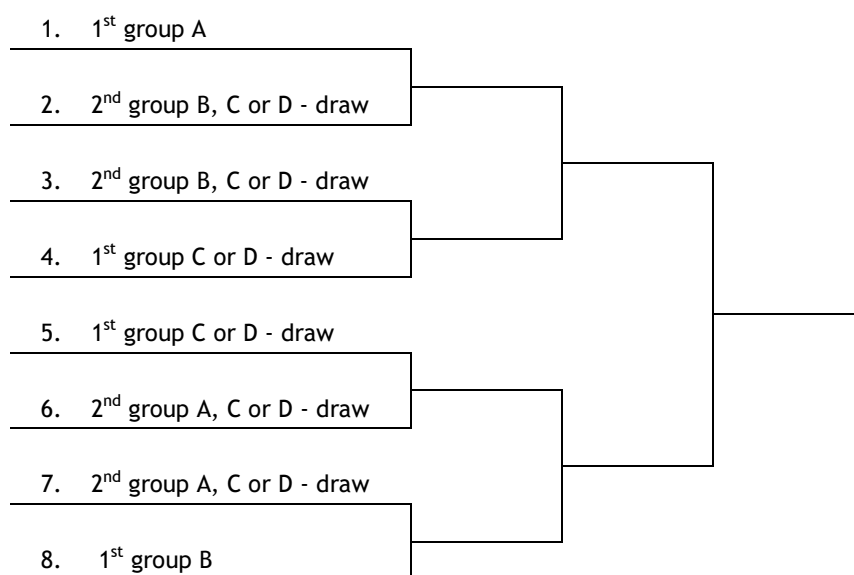
I.1.3.1. Preliminary stage: 4 Groups will be played with round-robin system

I.1.3.1.1. The teams finished at first 4 positions at previously Balkan Championships will be placed in groups using a “snake” system. Other teams will be drawn in remaining places in groups, first teams participate and then teams not participate at previously Balkan Championships.

A	B	C	D
1	2	3	4
Draw 5-8	Draw 5-8	Draw 5-8	Draw 5-8
Draw 9-12	Draw 9-12	Draw 9-12	Draw 9-12

I.1.3.2. Final stage will be played for ALL position as follow:

I.1.3.2.1. for position 1 - 8:



I.1.3.2.2. for position 9 - 12 round-robin group E:

E
3 <sup>rd</sup> group A
3 <sup>rd</sup> group B
3 <sup>rd</sup> group C
3 <sup>rd</sup> group D

**I.2. Individual events**

**I.2.1. Single events**

**I.2.1.1. Preliminary stage: Groups played with round-robin system**

**I.2.1.1.1.** The players will be divided into eight groups for 3, 4 or 5 players. All players of the group shall compete against each other and shall gain 2 points for a win, 1 for a loss in a played match and 0 for a loss in an unplayed or unfinished match. The players will be ranked according to the number of points gained. If two or more players are tied with the same number of the points, the ties will be decided according to the ITTF rules.

**I.2.1.2.** The top two players in each group will go on to the final stage

**I.2.1.3. Final stage**

**I.2.1.3.1.** The main draw which shall be consisting for 16 places shall be played basis on Knockout (single elimination) format

**I.2.2. Doubles events**

**I.2.2.1.** Shall be played basis on Knockout (single elimination) format

**I.2.3.** In special cases, BTTU Technical Delegate shall decide on which way shall be played preliminary and final stage.

**I.2.4. Draw for the single events**

**I.2.4.1.** Draw for the individual events shall be made by the ITTF, ETTU and BTTU Rules and Regulations.

**I.2.4.2.** Draw shall be conduct by the Referee under the control and final decision of the BTTU Technical Delegate.

**I.2.4.3.** For the preliminary stage, the highest-ranked player will be placed in Group A, the 2<sup>nd</sup> highest in Group B, the 3<sup>rd</sup> highest in Group C, the 4<sup>th</sup> highest in Group D, the 5<sup>th</sup> in group E, the 6<sup>th</sup> in Group F, the 7<sup>th</sup> in Group G and the 8<sup>th</sup> in Group H. The players ranked 9-12 will be drawn to groups E or F or G or H. The players ranked 13-16 will be drawn to group A or B or C or D. The remaining player will be drawn in the groups randomly, but the first ranked players (if is there) and then the unranked players.

(Please see graphic below)

**Players from same Association/Federation must be drawn in different group**

A	B	C	D	E	F	G	H
1	2	3	4	5	6	7	8
(13-16)	(13-16)	(13-16)	(13-16)	(9-12)	(9-12)	(9-12)	(9-12)

**I.2.5.** For the Final stage, the winner of group A will be placed in position 1, winner of group B in position 16, winners of group C and group D shall be drawn in a positions 8 and 9 and the winners of groups E, F, G and H shall be drawn in a positions 4, 5, 12 and 13.

**I.2.5.1.** The players finished on 2<sup>nd</sup> place in all groups will be drawn in remaining places of Main draw according the follow order of regulations:

1. Players from same preliminary stage groups will be drawn in opposite half of Draw
2. First will be drawn players from group H, G, F and E (in that order) then the players from groups D, C, B and A (in that order)
3. Players from the same Association/Federation shall be drawn as far is possible, considering regulations above, in the Draw.

**I.2.6.** If there are more than 8 groups in preliminary stage and if Main draw consist more than 16 places procedures will be accordingly applied.





## **J. REGULATION FOR THE BALKAN SENIOR (U21) TOP-16**

### **J.1. AUTHORITY FOR ORGANISATION**

- J.1.1. The tournament shall be organizing by a member Association/Federation.
- J.1.2. The right to appoint a title sponsor for the tournament is vested to the organizing Association/Federation.
- J.1.3. The rights to televise the tournament are vested to the organizing Association/Federation.
- J.1.4. The tournament shall be organized according to provisions of a contract to be signed not later than six month before the tournament between the BTTU, presented by the General Secretary, and the appointed organizing Association/Federation.

### **J.2. DATE and DURATION**

- J.2.1. The tournament shall be played each year in dates proposed by B.T.T.U. Technical Committee over a period of 2 (two) days.

### **J.3. Participation**

- J.3.1. Participants shall be determined by the results of the previous Balkan Table Tennis Championships and the U-21 Balkan ranking lists who published at month before the tournament days.
- J.3.2. All players must be eligible to represent their Associations/Federations in accordance with the provision of article B.10.
- J.3.3. In each event shall be **guarantied** and **free** entries.
- J.3.3.1. **Guarantied** entries shall be:
  - Winner and runner-up (players taken 1<sup>st</sup> and 2<sup>nd</sup> place) from the previously Balkan Senior (U-21) Table Tennis Championships;
  - 3 highest ranked players from the U-21 Balkan ranking list who published at month before the tournament days.
- J.3.3.2. **Free** entries shall be:
  - One place for every BTTU member Associations/Federations unless the organising Association/Federation;
  - Two places for organising Association/Federation.
- J.3.4. If any Association/Federation in **guarantied** entries reached a number of 4 (four) or more entries then **free** entry shall be transferred to the next highest available ranked player.
- J.3.5. If any player is unable to attend to competition, he/she shall be replaced by the first (second, third) substitute.
- J.3.6. In any occasion in one event shall no participating more than 6 (six) players from the same Association/Federation.
- J.3.7. The chairman of Technical Committee shall prepare the list of participants and send the invitations to players who must participate and inform the reserve players of each event not later than 4 weeks before the start of the competition according to the previously articles.

### **J.4. ENTRY FEE and LEVY**

- J.4.1. The levies paid to B.T.T.U. (General Secretary or Technical Delegate) shall be a 5 € for each individual entry.

### **J.5. HOSPITALITY and EXPENSES**

- J.5.1. The cost of hospitality for persons from the following list will be not more than 30 € per day from the lunch on the day before the start of the tournament until the breakfast after they end for:
  - J.5.1.1. 16 players and 1 reserve in each event;
  - J.5.1.2. up to 3 coaches from every Association/Federation.
- J.5.2. The organising Association/Federation shall provide free hospitality from lunch on the day before the start of the competition until breakfast after it ends, for:
  - J.5.2.1. The honorary members;
  - J.5.2.2. The members of the BTTU Technical Committee, except the Technical Delegate;
  - J.5.2.3. 1 delegate from every participating Association/Federation;
  - J.5.2.4. All invited foreign referees and umpires.
- J.5.3. The organising Association/Federation shall provide free hospitality from lunch on the two days before the start of the competition until breakfast after it ends, for:
  - J.5.3.1. the BTTU General Secretary;
  - J.5.3.2. the BTTU Technical Delegate.
- J.5.4. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the BTTU General Secretary or BTTU Chairman of the Technical Committee, or his deputy, when they inspects the facilities and proposed playing conditions of the tournament.
- J.5.5. Expenses**
  - J.5.5.1. Each Association/Federation shall pay the travel expenses of its players and coaches as well the hospital-ity costs.
  - J.5.5.2. Each Association/Federation shall pay the travel expenses of its officials.
  - J.5.5.3. The General Secretary's and Technical Delegate's travel cost shall pay be the B.T.T.U

- J.5.6. The hospitality cost for persons who is not listed in paragraphs: J.5.1.; J.5.2.; J.5.3. and J.5.4. shall not be more than 60 €.
- J.6. SYSTEM OF PLAY**
- J.6.1. In each event shall be played in two stages.
- J.6.2. Matches in first and second stage (round-robin groups) shall be determined by the best of 5 games. Matches in the final stage (knock-out system) shall be determined by the best of 7 games.
- J.6.3. the first stage:**
- J.6.3.1. the players shall be placed in 4 groups, A, B, C and D with 4 players (according to snake system on the base of Balkan RL) in which they will all play each other,
- J.6.3.2. the matches between players from the same Association/Federation in any stage shall, as far as practicable, be played first.
- J.6.4. the second stage:**
- J.6.4.1. According the ranking order in the first stage, make new 4 groups E, F, G and H as follow:  
 Group E: A1-B2-C3-D4  
 Group F: B1-C2-D3-A4  
 Group G: C1-D2-A3-B4  
 Group H: D1-A2-B3-C4  
 In which they will all play each other in order:  
 Round 4: Group E: A1-D4; B2-C3;  
 Group F: B1-A4; C2-D3;  
 Group G: C1-B4; D2-A3;  
 Group H: D1-C4; A2-B3.  
 Round 5: Group E: A1-C3; B2-D4;  
 Group F: B1-D3; C2-A4;  
 Group G: C1-A3; D2-B4;  
 Group H: D1-B3; A2-C4.  
 Round 6: Group E: A1-B2; C3-D4;  
 Group F: B1-C2; D3-A4;  
 Group G: C1-D2; A3-B4;  
 Group H: D1-A2; B3-C4.  
 (Letters and numbers present the group and ranking position.)
- J.6.4.2. Final stage:**  
 The first two of each group play in progressive Knock out system for places 1-8 and the others two (3<sup>rd</sup> and 4<sup>th</sup>) for places 9-16.
- J.7. ALLOCATION OF MATCH POINTS and RANKING ORDER IN GROUPS**
- J.7.1. In a group, 2 match points shall be awarded for a win, 1 for a loss in a played match and 0 for a loss in a not played or unfinished match, and the ranking order shall be determined primarily by the number of match points gained.
- J.7.2. If 2 or more players have gained the same number of match points; their relative positions shall be determined by the results only of the matches between them, taking successively the number of match points gained and the ratios of wins to losses in games and points, as far as it is necessary to determine the order.
- J.7.3. If after any step the positions of one or more members of the group have been determined while others are still equal, the results of matches in which these members took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of J.7.1. and J.7.2.
- J.7.4. If 2 or more players have gained the same number of match points and have the same ratios of wins to losses in games and points their relative positions shall be decided by lot.
- J.7.5. If a player withdraws before completing 5 matches the results of all his matches shall be cancelled and discounted.
- J.8. THE DRAW**
- J.8.1. The draw we made on the eve before the competition on the Jury meeting.
- J.8.2. The draw for the final stage shall be as follow:
- J.8.2.1. Winners of groups E, F, G and H shall be drawn between positions 1, 4, 5 and 8.
- J.8.2.2. Runners-up of groups E, F, G and H shall be drawn between positions 2, 3, 6 and 7, but in opposite half from the winner of their group.
- J.8.2.3. Players that finished on 3<sup>rd</sup> place in groups E, F, G and H shall be drawn between position 9, 12, 13 and 16.
- J.8.2.4. Players that finished on 4<sup>th</sup> place in groups E, F, G and H shall be drawn between position 10, 11, 14 and 15, but in opposite half from the player finished on 3<sup>rd</sup> place of their group.

**J.9. JURY**

- J.9.1. The Jury shall consist of the present members of the BTTU Technical Committee, a representative of the organising Association/Federation, and of the Referee or his deputy.
- J.9.2. The Chairman of the Jury shall be the BTTU Technical Delegate.
- J.9.3. All members of the Jury shall have the right to speak and to vote, except the Referee or his deputy, who have the right to speak but not to vote.

**J.10. REFEREES and UMPIRES**

- J.10.1. The organising Association/Federation shall send to the General Secretary, the proposal for a Referee and one Deputy Referee; both officials if it's possible shall be International Referees from a BTTU Member Association/Federation and at least one from a foreign Association/Federation.
- J.10.2. All umpires shall be International Umpires from a BTTU Member Association/Federation. For any match the umpires shall be from Associations/Federations other than those of the players in the match.
- J.10.3. All invited foreign officials including working BTTU Technical Committee members shall receive a daily allowance at least equivalent to 15 €.

**J.11. EQUIPMENT**

- J.11.1. The Association/Federation when send Prospectus to the BTTU General Secretary shall indicate the brands, type and colours of the tables, nets and ball which will be used on tournament.
- J.11.2. All equipments must be from the lists approved by ITTF.

**J.12. PLAYING CONDITIONS**

- J.12.1. The playing hall must be according to the international rules.
- J.12.2. The playing hall must have for at least 8 official and 1 spare competition tables and 4 (four) practice tables.

**J.13. TROPHIES and AWARDS**

- J.13.1. Players shall not receive cash prizes but may receive suitable gifts.
- J.13.2. The plaques or cups shall be presented to the winners in all categories.
- J.13.3. Players in final positions 1-3 shall receive the medals.
- J.13.4. All players shall receive the diplomas for participation.

**J.14. FLAGS and ANTHEMS**

- J.14.1. During the competition national flags of participating Association/Federation and the BTTU flag shall be raised.
- J.14.2. During the awarding ceremony the national flags of players who take the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places shall be arisen and the national anthems of the winner shall be played.

## **K. REGULATION FOR THE BALKAN YOUTH TOP-16**

### **K.1. AUTHORITY FOR ORGANISATION**

- K.1.1. The tournament shall be organizing by a member Association/Federation.
- K.1.2. The right to appoint a title sponsor for the tournament is vested to the organizing Association/Federation.
- K.1.3. The rights to televise the tournament are vested to the organizing Association/Federation.
- K.1.4. The tournament shall be organized according to provisions of a contract to be signed not later than six month before the tournament between the BTTU, presented by the General Secretary, and the appointed organizing Association/Federation.
- K.1.5. In the tournament including a Junior Boys and Girls, a Cadet Boys and Girls Top 16 tournaments.

### **K.2. DATE and DURATION**

- K.2.1. The tournament shall be played each year in dates proposed by B.T.T.U. Technical Committee over a period of 2 (two) days.

### **K.3. Participation**

- K.3.1. For every Top 16 tournament participants shall be determined by the results of the previous Youth Balkan Table Tennis Championships and the for corresponding Balkan ranking lists who published at month before the tournament days.
- K.3.2. All players must be eligible to represent their Associations/Federations in accordance with the provision of article B.10.
- K.3.3. In each event shall be **guarantied** and **free** entries.
- K.3.3.1. **Guarantied** entries shall be:
  - Winner and runner-up (players taken 1<sup>st</sup> and 2<sup>nd</sup> place) from the previously Balkan Senior (U-21) Table Tennis Championships;
  - 3 highest ranked players from the U-21 Balkan ranking list who published at month before the tournament days.
- K.3.3.2. **Free** entries shall be:
  - One place for every BTTU member Associations/Federations unless the organising Association/Federation;
  - Two places for organising Association/Federation.
- K.3.4. If any Association/Federation in **guarantied** entries reached a number of 4 (four) or more entries then **free** entry shall be transferred to the next highest available ranked player.
- K.3.5. If any player is unable to attend to competition, he/she shall be replaced by the first (second, third) substitute.
- K.3.6. In any occasion in one event shall no participating more than 6 (six) players from the same Association/Federation.
- K.3.7. The chairman of Technical Committee shall prepare the list of participants and send the invitations to players who must participate and inform the reserve players of each event not later than 4 weeks before the start of the competition according to the previously articles.

### **K.4. ENTRY FEE and LEVY**

- K.4.1. The levies paid to B.T.T.U. (General Secretary or Technical Delegate) shall be a 5 € for each individual entry.

### **K.5. HOSPITALITY and EXPENSES**

- K.5.1. The cost of hospitality for persons from the following list will be not more than 30 € per day from the lunch on the day before the start of the tournament until the breakfast after they end for:
  - K.5.1.1. the 16 players and 1 reserve
  - K.5.1.2. the 3 coaches per Association/Federation for each top 16 tournament.
- K.5.2. The organising Association/Federation shall provide free hospitality from lunch on the day before the start of the competition until breakfast after it ends, for:
  - K.5.2.1. The honorary members;
  - K.5.2.2. The members of the BTTU Technical Committee except the Technical Delegate
  - K.5.2.3. 1 delegate from every participating Association/Federation;
  - K.5.2.3. All invited foreign referees and umpires.
- K.5.3. The organising Association/Federation shall provide free hospitality from lunch on the two days before the start of the competition until breakfast after it ends, for:
  - K.5.3.1. the BTTU General Secretary;
  - K.5.3.2. the BTTU Technical Delegate.
- K.5.4. The organising Association/Federation shall provide free hospitality and reimburse the travel costs for the BTTU General Secretary or BTTU Chairman of the Technical Committee, or his deputy, when they inspects the facilities and proposed playing conditions of the tournament.
- K.5.5. **Expenses**
  - K.5.5.1. Each Association/Federation shall pay the travel expenses of its players and coaches as well the hospitality costs.
  - K.5.5.2. Each Association/Federation shall pay the travel expenses of its officials.

- K.5.5.3. The General Secretary's, Technical Delegate's and Results specialist, travel cost shall pay be the B.T.T.U  
K.5.6. The hospitality cost for persons who is not listed in paragraphs: J.5.1.; J.5.2.; J.5.3. and J.5.4. shall not be more than 60 €.

## **K.6. SYSTEM OF PLAY**

K.6.1. In each event shall be played in two stages.

- K.6.2. Matches in first and second stage (round-robin groups) shall be determined by the best of 5 games.  
Matches in the final stage (knock-out system) shall be determined by the best of 7 games.

### **K.6.3. the first stage:**

- K.6.3.1. the players shall be placed in 4 groups, A, B, C and D with 4 players (according to snake system on the base of Balkan RL) in which they will all play each other,  
K.6.3.2. the matches between players from the same Association/Federation in any stage shall, as far as practicable, be played first.

### **K.6.4. the second stage:**

K.6.4.1. According the ranking order in the first stage, make new 4 groups E, F, G and H as follow:

Group E: A1-B2-C3-D4

Group F: B1-C2-D3-A4

Group G: C1-D2-A3-B4

Group H: D1-A2-B3-C4

In which they will all play each other in order:

Round 4: Group E: A1-D4; B2-C3;

Group F: B1-A4; C2-D3;

Group G: C1-B4; D2-A3;

Group H: D1-C4; A2-B3.

Round 5: Group E: A1-C3; B2-D4;

Group F: B1-D3; C2-A4;

Group G: C1-A3; D2-B4;

Group H: D1-B3; A2-C4.

Round 6: Group E: A1-B2; C3-D4;

Group F: B1-C2; D3-A4;

Group G: C1-D2; A3-B4;

Group H: D1-A2; B3-C4.

(Letters and numbers present the group and ranking position.)

### **K.6.4.2. Final stage:**

The first two of each group play in progressive Knock out system for places 1-8 and the others two (3<sup>rd</sup> and 4<sup>th</sup>) for places 9-16.

## **K.7. ALLOCATION OF MATCH POINTS and RANKING ORDER IN GROUPS**

- K.7.1. In a group, 2 match points shall be awarded for a win, 1 for a loss in a played match and 0 for a loss in a not played or unfinished match, and the ranking order shall be determined primarily by the number of match points gained.  
K.7.2. If 2 or more players have gained the same number of match points; their relative positions shall be determined by the results only of the matches between them, taking successively the number of match points gained and the ratios of wins to losses in games and points, as far as it is necessary to determine the order.  
K.7.3. If after any step the positions of one or more members of the group have been determined while others are still equal, the results of matches in which these members took part shall be excluded from any further calculations needed to resolve the equalities in accordance with the procedure of H.7.1. and H.7.2.  
K.7.4. If 2 or more players have gained the same number of match points and have the same ratios of wins to losses in games and points their relative positions shall be decided by lot.  
K.7.5. If a player withdraws before completing 5 matches the results of all his matches shall be cancelled and discounted.

## **K.8. THE DRAW**

- K.8.1. The draw we made on the eve before the competition on the Jury meeting.  
K.8.2. The draw for the final stage shall be as follow:  
K.8.2.1. Winners of groups E, F, G and H shall be drawn between positions 1, 4, 5 and 8.  
K.8.2.2. Runners-up of groups E, F, G and H shall be drawn between positions 2, 3, 6 and 7, but in opposite half from the winner of their group.  
K.8.2.3. Players that finished on 3<sup>rd</sup> place in groups E, F, G and H shall be drawn between position 9, 12, 13 and 16.  
K.8.2.4. Players that finished on 4<sup>th</sup> place in groups E, F, G and H shall be drawn between position 10, 11, 14 and 15, but in opposite half from the player finished on 3<sup>rd</sup> place of their group.

**K. 9. JURY**

- K. 9.1. The Jury shall consist of the present members of the BTTU Technical Committee, a representative of the organising Association/Federation, and of the Referee or his deputy.
- K. 9.2. The Chairman of the Jury shall be the BTTU Technical Delegate.
- K. 9.3. All members of the Jury shall have the right to speak and to vote, except the Referee or his deputy, who have the right to speak but not to vote.

**K. 10. REFEREES and UMPIRES**

- K. 10.1. The organising Association/Federation shall send to the General Secretary, the proposal for a Referee and one Deputy Referee; both officials if it's possible shall be International Referees from a BTTU Member Association/Federation and at least one from a foreign Association/Federation.
- K. 10.2. All umpires shall be International Umpires from a BTTU Member Association/Federation. For any match the umpires shall be from Associations/Federations other than those of the players in the match.
- K. 10.3. All invited foreign officials including working BTTU Technical Committee members shall receive a daily allowance at least equivalent to 15 €.

**K. 11. EQUIPMENT**

- K. 11.1. The Association/Federation when send Prospectus to the BTTU General Secretary shall indicate the brands, type and colours of the tables, nets and ball which will be used on tournament.
- K. 11.2. All equipments must be from the lists approved by ITTF.

**K. 12. PLAYING CONDITIONS**

- K. 12.1. The playing hall must be according to the international rules.
- K. 12.2. The playing hall must have for at least 8 official and 1 spare competition tables and 4 (four) practice tables.

**K. 13. TROPHIES and AWARDS**

- K. 13.1. Players shall not receive cash prizes but may receive suitable gifts.
- K. 13.2. The plaques or cups shall be presented to the winners in all categories.
- K. 13.3. Players in final positions 1-3 shall receive the medals.
- K. 13.4. All players shall receive the diplomas for participation.

**K. 14. FLAGS and ANTHEMS**

- K. 14.1. During the competition national flags of participating Association/Federation and the BTTU flag shall be raised.
- K. 14.2. During the awarding ceremony the national flags of players who take the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places shall be arisen and the national anthems of the winner shall be played.

**L. ANTI-DOPING, ANTI-HARASMENT, ETHIC and CONDUCT CODE**

- L.1. The Balkan Table Tennis Union is accepted all the ITTF rules of Anti-Doping Rules, Code of Ethic, Anti-Harassment Policy and Procedure and Code of Conduct on sports betting for players and officials.

List of all Edition of Balkan Table Tennis Union official Handbook:

- 1<sup>st</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Zagreb (Croatia) during the European Championship 2002. **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Turkey: Yugoslavia:
- 2<sup>nd</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Istanbul (Turkey) during Annual B.T.T.U Congress 2002 (12/10/2002) **Head of delegations:** Albania: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Turkey: Yugoslavia:
- 3<sup>rd</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Istanbul (Turkey) during Annual B.T.T.U Congress 2003 (30/08/2003) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Serbia & Montenegro: Turkey
- 4<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Subotica (Serbia and Montenegro) during Annual B.T.T.U Congress 2005 (30/09/2005) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: F.Y.R.O. Macedonia: Romania: Serbia & Montenegro: Turkey
- 5<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Patras (Greece) during Annual B.T.T.U Congress 2006 (2/09/2006) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: Greece: Romania: Serbia: Turkey
- 6<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Belgrade (Serbia) during extraordinary B.T.T.U Congress 2007 (26/03/2007) **Head of delegations:** Bosnia and Herzegovina: Bulgaria: Greece: Montenegro: Romania: Serbia: Turkey
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- 12<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Schwechat (Austria) during extraordinary B.T.T.U Congress 2013 (11/10/2013) **Head of delegations:** Bosnia and Herzegovina: Bulgaria: Greece: Montenegro: Romania: Serbia: Turkey
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- 15<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Podgorica (Montenegro) during Annual B.T.T.U. Congress 2017 (04/08/2017) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: FYRO Macedonia: Kosovo: Montenegro: Romania: Serbia: Turkey
- 16<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Otocec (Slovenia) during Extraordinary B.T.T.U. Congress 2018 (24/02/2018) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: FYRO Macedonia: Kosovo: Montenegro: Romania: Serbia: Slovenia: Turkey
- 17<sup>th</sup> Edition:** Approved by the Balkan Table Tennis Union Congress organized: in Halmstad (Sweden) during Extraordinary B.T.T.U. Congress 2018 (29/04/2018) **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: FYRO Macedonia: Kosovo: Romania: Serbia: Slovenia: Turkey
- 18<sup>th</sup> Edition:** Approved by the Annual Balkan Table Tennis Union Congress organized in Edirne (Turkey) during 44<sup>th</sup> Balkan Senior (16<sup>th</sup> U21) Table Tennis Championships (03/08/2018). **Head of delegations:** Albania: Bosnia and Herzegovina: Bulgaria: FYRO Macedonia: Kosovo: Montenegro: Romania: Serbia: Slovenia: Turkey